



SATPE Minutes – 4th September 2018

Date of meeting	Time	Location
4.9.18	6.30pm	Lenzie Academy

Item number	Agenda item	Responsible person / Action
1	Welcome:	
2	Sederunt J Millar, E Steel, J Hammond, H Prescott, K McCubbin, A Kennedy, L Brown, K Erskine, D Tollan, L Stewart, A Haynes Apologies R Imrie, E Lawson	
3	Minutes of previous meeting: Accepted as accurate – Proposer J Millar Seconded L Brown	
4	Matters arising:	
5	<p>Standing items: Conference Update – 3rd November 2018 SAT – Elinor Steel Presentation – Update on progress since June. Significant increase in the number of workshops that could be offered. Workshops will only run once. Three workshops can be selected by attendees. Survey Monkey has been set up for our sign up and communication is open between our group of coordinators to review progress. Went over the survey monkey sign up page – approved by the group Sign Up – Aim Open 17th September – Close 21st October Committee were asked to Tweet and retweet. Discussed costing for the lanyards and other suggestions. Decided that a theme for the conference would be selected next year. Certificates Karen McC suggested e-mailing certificates to keep cost down Key note speaker has pulled out from the conference.</p>	



Claire Nelson is our new Keynote Speaker Timeline was displayed about all the work that has and is still to be done. Membership has increased to over 80 members. New uptakes will also be forthcoming from universities. Possibly close to 1000 close to the conference. Workshops Discussed the balance between practical and theory workshops Models based practice will be offered at conference and followed up with twilight sessions. Discussed external dancers being used at conference and possible cost implications. Logistics J Millar – Confirm ICT / Passwords Denny Karen will get access to the school on the Friday night. Journal – D Tollan Discussed articles and the need for some more and who we are targeting, It was decided that the Journal should be available to all. The aim is to promote the benefits of being a part of SATPE. AOCB Cover work document has been completed and published J Millar – Discussed the Bank Account – ongoing issues Martin is still the person to cover any money that is outstanding. Wig Wam now in charge of the website. European School Sports Day – Responsibility to promote it as much as possible.

6	Business: AGM – Tuesday 23 rd October	
7	AOCB:	
8	Date of next Meeting: Tuesday 23 rd October Lenzie Academy 6.30pm	

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